



WESTBOROUGH ATHLETICS

Westborough Stadium Repair Project
Executive Committee Meeting Agenda/Notes
July 27th, 2016- WHS Library

Agenda

- Finalize master plan with Chris- include photometric analysis, sub-base study- Rob and Johanna to talk with Chris
- Project name?
- Survey- Would like to send it out this fall. Any volunteers? What should it include
- Website- www.ccatplay.org- we should all take a look at this.
- Fall planning- Turkey Trot, Week of Lights- fundraising and informational tent, Thanksgiving Day Football Game, Arts in Common
- Next meeting date?

3 major items for us to resolve:

1. Define the project needs vs. likes/wants
2. Understand the fiscal realities
 - a. Where is the money coming from?
 - b. How much?
3. Schedule- plan would be to break ground after graduation of in June of 2018 with the field to open the fall of 2018.
 - a. How much do we need to make sure this timeline can be accomplished?

Meeting notes from 7/27/16:

1. The survey- Doug and Rob have taken a first pass at creating a survey. We talked a lot about what should be included in the survey, what was the goal of the survey, and how we should approach the survey. It was decided that we would be very upfront about asking about the lights. We are using the survey to gather information in our decision making, not as a tool to dictate the final decision. We also recognize that a lot of education needs to take place in conjunction with the survey.
2. The survey discussion led us into a good talk on what part of the project should be considered "repairs" and what are "modifications". Should repairs be done under the purview of the town budget without fundraising? "If the school needs a new roof, we would find the money to do it and we wouldn't have to fundraise for it" was a quote that

*Ms. Johanna DiCarlo, CMAA- Director of Athletics
Westborough Public Schools
90 West Main Street
Westborough, MA 01581
ph. 508-803-7714 fax. 508-836-7723*

Westborough High School does not discriminate on the basis of race, color, gender, ethnicity, religion, sexual orientation or disability.

came up. It will be helpful when we have more accurate numbers for Chris Huntress to break out what are safety repairs/upgrades as opposed to what are updates/modifications that are important but not absolutely necessary. With the breakout of those projects and estimates we will have a better picture of what should be part of the town budget and what we should fundraise for.

3. The naming of the project-- we had a lot of great suggestions about the naming of the project and it was recommended that we use "Rangers on Track" as our project name. List of other potential names is below in the action items. We will send out an email asking the rest of the group their opinion before making it public.
 - a. In addition, we spent a good amount of time talking about language describing the project. We settled on the Mewhiney/Hayes Athletic Facility Renovation. This feels like a very descriptive and accurate way of describing what we are trying to accomplish.
4. Next steps: We talked a lot about some of our next steps.
 - a. The group felt like it is important to meet with town officials to get the ball rolling with the about the potential amount we would be asking the town for. In order for this to be a reality in 2018 we would need to have it passed in the March 2017 town meeting. It would be great to give a brief presentation in the October 2016 town meeting to set the course.
 - b. In the early months of the school year we have a lot of opportunities to publicize the project including youth football games, home WHS games, Week of Lights, parent meetings, etc. We need to be prepared with printed materials and

Action steps to complete:

1. Johanna and Rob will make a conference call with Chris Huntress to discuss:
 - a. Photometric Analysis
 - b. Artistic drawings to be used in marketing materials
 - c. Updated cost estimates
 - d. Next steps with Huntress Design Associates
2. Solidify the name of the project- Johanna will send out email. Leading was "Rangers on Track". (We are on the right track to provide a safe, quality playing surface for our kids.... Other options included: Rangers RePlay, Rangers ReVamp, Rangers Reno(vation), Turf's Up, Too, Ranger Revitalization.
3. Johanna will meet with Alan Grady to ask about the Rec Department's plan to potentially develop an area of the Westborough State Hospital property.
4. Schedule a meeting with Amber Bock, a school committee meeting, Jim Malloy, and Ian Johnson to discuss the project and timeline for town meeting with our elected officials.
5. After the name is solidified, the fundraising committee will set up our checking account and will begin to advertise for the Turkey Trot. They will have subcommittee meetings prior to our next general meeting.

*Ms. Johanna DiCarlo, CMAA- Director of Athletics
Westborough Public Schools
90 West Main Street
Westborough, MA 01581
ph. 508-803-7714 fax. 508-836-7723*

Westborough High School does not discriminate on the basis of race, color, gender, ethnicity, religion, sexual orientation or disability.

6. Maureen Johnson will continue to research other funding options including potential grant applications.
7. Maureen will follow up on a potential lead on a marketing/website developing person.
8. Rob and Johanna will look to meet with the Chair of the Board of ccatplay at some point early in the fall.
9. Johanna will call local reports to start to get some press about the project. This will be done as the school year gets underway.
10. Doug and Rob will continue to work on the survey with the intent that it would ready to be distributed early-mid September.
11. Sub committees will meet before our next general meeting. Our next general meeting will be held the last week of August.

*Ms. Johanna DiCarlo, CMAA- Director of Athletics
Westborough Public Schools
90 West Main Street
Westborough, MA 01581
ph. 508-803-7714 fax. 508-836-7723*

Westborough High School does not discriminate on the basis of race, color, gender, ethnicity, religion, sexual orientation or disability.